



Member driven.  
Community focused.

## Membership Information

## Mission Statement

*The Federal Home Loan Bank of Dallas is a member-owned financial intermediary with the primary mission of supporting homeownership, affordable housing and community lending through its member institutions.*

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## I) Overview

The Federal Home Loan Bank of Dallas (FHLB Dallas or the Bank) is a part of the Federal Home Loan Bank System, which was created by an Act of Congress and signed into law by President Herbert Hoover on July 22, 1932, to provide capital for mortgage funding during the Great Depression.

The Federal Home Loan Bank System has 11 regional banks around the United States, each serving as an affordable, flexible source of funding for over 8,000 financial institutions. FHLB Dallas is one of these 11 banks.

Each Federal Home Loan Bank is privately capitalized and owned as a cooperative by its members. FHLB Dallas is owned by member financial institutions with principal places of business in Arkansas, Louisiana, Mississippi, New Mexico, and Texas. These five states comprise the Ninth District of the Federal Home Loan Bank System.

FHLB Dallas offers innovative and competitively priced products and services that help your institution:

- enhance asset/liability management
- hold less liquidity on your books
- lower your cost of funds
- offer loans that meet the needs of your customers
- reduce interest rate risk, basis risk, and prepayment risk exposure

The Bank is a leading provider of low-cost funds to financial institutions, offering credit products with maturities ranging from one day to 30 years. These products take the form of fixed- and floating-rate loans, known as “advances.” Advance products can be customized to meet your institution’s special funding needs, using a variety of interest calculations, cash flows, and amortizing schedules. In most cases, same-day funding is available.

The Bank’s products and services include:

- Fixed- & Floating-rate Advances
- Letters of Credit and Confirmations
- Affordable Housing Program Grants
- Economic & Community Development Programs
- Collateral Services
- Securities Safekeeping Services
- Deposits & Wire Transfer Services

To ensure that funds are available when our customers need them, the Bank maintains a ready supply of liquidity. The Bank raises most of its funds by issuing consolidated obligation bonds and discount notes. Because these instruments are rated Aaa and AA+ by Moody’s Investors Service and Standard & Poor’s respectively, the Bank is able to raise funds at competitive rates.

The Bank acts as a ready source of low-cost credit to community-oriented lenders that provide affordable community and economic development loans and other financial services in the areas they serve.

## II) Application Process

Any building and loan association, savings and loan association, cooperative bank, homestead association, insurance company, savings bank, Community Development Financial Institution (including a CDFI Credit Union), Non-Federally Insured Credit Unions or Insured Depository Institution that has its principal place of business (as defined in the Regulations) in Arkansas, Louisiana, Mississippi, New Mexico, or Texas may apply to become members of the Federal Home Loan Bank System.

The Membership Application Package contains all of the documents and signature cards necessary to start the membership application process. The formal application documents and supplementary information that are requested in this package help the Bank's staff determine membership eligibility.

Application for membership involves the following:

1. Your institution submits a Membership Application Package to the Bank. (Before beginning the application process, you may choose to have the Bank review your institution's assets to determine the extent to which those assets can serve as collateral for Bank advances.)
2. The Bank reviews the application for completeness.
3. Once the application is complete, Bank staff determines whether your institution meets all eligibility requirements and application review standards. If additional justification is necessary, Bank staff works with your institution to obtain it.
4. Bank staff makes a final recommendation regarding membership approval and submits the recommendation and application to the Bank's Board of Directors or its designee.
5. The Bank's Board of Directors or its designee either approves or denies the application.
6. The Bank notifies your institution of the application status. Once approved, Bank staff works with your institution to make sure all necessary documents and forms have been received. The required stock purchase must be initiated during the 60 calendar-day period following approval.

### A) Eligibility

The eligibility criteria for membership in the Bank are:

1. **Duly Organized:** The institution is duly organized under federal or state law or, in the case of a CDFI Applicant, is incorporated under State or Tribal law.
2. **Subject to Inspection and Regulation:** The institution is subject to inspection and regulation under the banking laws, or under similar laws, of a state or the United States or, in the case of a CDFI, is certified by the CDFI Fund.
3. **Makes Long-Term Home Mortgage Loans:** The institution purchases or originates (i) home mortgage loans with a maturity of five or more years or (ii) mortgage pass-through securities that represent an undivided ownership in (a) home mortgage loans with maturities of five or more years or (b) a security that represents an undivided ownership interest in home mortgage loans with maturities of five or more years.
4. **Financial Condition:** The institution's financial condition is such that advances may be safely made.
5. **Character of Management:** The character of the institution's management is consistent with sound and economical home financing.
6. **Home Financing Policy:** The institution's home financing policy is consistent with sound and economical home financing.
7. **10 Percent Rule:** 10 Percent Requirement for Federally Insured Depository Institutions (other than Community Financial Institutions) and NFICUs: The institution has at least 10 percent of its total assets in residential mortgage loans.

**Exception to 10 Percent Rule:** Community Financial Institutions (defined as FDIC-insured depository institutions that have less than the CFI Asset Cap in total assets over the preceding three-year period, adjusted annually) are exempt from the 10 percent rule.

8. **Mortgage-Related Assets Requirement for Applicants that are Nondepository Institutions:** Insurance company and CDFI Applicants must have mortgage-related assets that reflect a commitment to housing finance. An insurance company Applicant meets this requirement by satisfying any one of the following tests:
- **Percentage Test:** As of its most recent financial statements, the Applicant holds at least two percent of its net admitted assets, excluding separate and segregated accounts, in mortgage-related assets.
  - **Dollar Test:** As of its most recent financial statements, the Applicant holds at least \$100 million in mortgage-related assets.
  - **Activities Test:** As of its most recent financial statements, the Applicant underwrites mortgage, home or title insurance, or owns or engages in at least three housing-related activities, which includes:
    - Origination, purchase, or servicing of residential mortgage loans;
    - Origination, purchase or servicing of residential construction loans;
    - Origination, purchase or servicing of multi-family loans;
    - An established commitment to supporting affordable housing;
    - Property real estate development and/or support for business lending in underserved communities;
    - Homeowner counseling or other financial management, budgeting planning services, particularly in underserved communities; or
    - Other qualifying housing-related activities, as determined by the Bank
  - The following are considered mortgage-related assets for purposes of meeting this requirement:
    - Residential mortgage loans as defined in 12 C.F.R. 1263.1;
    - GSE debt;
    - GSE equity securities;
    - State housing agency bonds;
    - Multi-family portion of CMBS;
    - Housing tax credits;
    - Residential real estate joint ventures; or
    - Other mortgage-related assets, as determined by the Bank
  - The amount of residential mortgage assets held by Nondepository CDFI applicants as of the previous year end should be equal to or greater than the lesser of (a) one percent of total assets or (b) \$10 million. For CDFI Applicants that do not meet the quantitative residential mortgage asset level tests by a minimal amount, the Bank in its discretion may consider other variables.
  - **Note on De Novo Applicants:** A De Novo Applicant may be deemed or conditionally deemed to meet certain of the above requirements. De Novo Applicants should contact the Bank's Member Sales Group for more information.

Additional information regarding the Bank's membership eligibility requirements can be found in the Bank's Member Products and Credit Policy which controls in the event of any conflict with this Membership Information Guide.

## **B) Application Review Standards**

The application review standards used to evaluate insured depository institutions are:

1. **Regulatory Examinations:** The institution has received a composite CAMELS rating of 1, 2, or 3 within the last two years.

2. **Community Reinvestment Act Performance Evaluation:** The institution's most recent CRA rating was outstanding or satisfactory.
3. **Capital:** The institution meets or exceeds all current regulatory capital requirements.
4. **Earnings:** The institution has been profitable in at least four of the last six quarters.
5. **Enforcement Actions:** Neither the institution nor its management is subject to any enforcement action. (If an endorsement action exists, the institution should call to discuss the status of the action and the progress made to date in complying with the terms of the action. Enforcement actions do not necessarily prevent an institution from becoming a member.)
6. **Audit Opinion:** The institution has received an unqualified opinion from its external auditor relating to the most recent audit of its financial statements.
7. **Performance Trends:** The institution has not experienced significant deterioration in its financial condition since its last regulatory examination.
8. **Management History:** Neither the institution nor any of its directors or senior officers have been the subject of any relevant criminal, civil, or administrative proceedings reflecting on creditworthiness, business judgment, or moral turpitude since the last regulatory examination. In addition, there are no known potential monetary liabilities, material pending lawsuits, or unsatisfied judgments against the institution.

De novo institutions and institutions that recently merged or are about to merge are subject to additional review criteria. Additionally, if certain of the foregoing criteria with respect to an applicant vary from these requirements, the Bank may review additional information to determine whether the financial condition of the applicant is such that advances may be safely made to it, notwithstanding the variance.

### C) Insurance Company Applicants

Insurance companies may apply for membership, provided that the applicant meets all of its minimum statutory and regulatory capital requirements and the capital standards established by the National Association of Insurance Commissioners as of the applicant's most recent regulatory financial report.

Insurance companies are subject to additional eligibility requirements as stated in the Bank's Member Products and Credit Policy.

### D) Non-Federally Insured Credit Unions

State chartered credit unions that do not have federal share insurance may apply for membership provided that the applicant submits a written request to its state supervisor requesting that its state supervisor determine that the applicant meets all eligibility requirements for federal share insurance provided by the National Credit Union Share Insurance Fund. The letter may request that, if the state supervisor is unable or unwilling to determine that the applicant satisfies the eligibility requirements for federal share insurance, the state supervisor instead provide the applicant with a written statement to that effect.

### E) Initial Stock Purchase

Once an institution has been approved for membership, it is required to maintain at all times a membership investment requirement equal to the **greater** of:

- 0.04 percent of its total assets (based on the most recent quarter-end); or
- \$1,000.00

The Capital Stock Calculation Worksheet included with the Membership Application will assist you in determining the minimum stock purchase amount for your institution.

An institution approved for membership **must initiate its stock purchase within 60 calendar days of membership approval**, at which point the institution is considered to be a member of the Bank. If the initial membership investment is not initiated within the 60 calendar-day period, the Bank will consider the application withdrawn.

## III) Membership & Borrowing

### A) Stock Purchases to Support Advances

In addition to the initial capital stock purchase, each institution must maintain an activity-based capital stock requirement equal to 4.10 percent of outstanding advance balances and 0.10 percent of outstanding letters of credit plus a designated percentage of the outstanding balances of Mortgage Partnership Finance Program loans retained on the Bank's balance sheet. The Bank has never held MPF loans that require a supporting capital stock investment.

### B) Credit Review

The Bank establishes the borrowing capacity for each member, the amount of which is determined after conducting a thorough review of the financial strength of the institution. This borrowing capacity generally represents the maximum amount the institution can borrow.

To establish the borrowing capacity, the Bank needs access to current information regarding an institution's financial condition. For this reason, the Bank may ask members to provide financial statements and other essential documentation from time to time.

### C) Collateral Review

Each member must pledge sufficient collateral to secure its Bank borrowings. The Bank lends up to a specified percentage of the market value of the collateral. This percentage, known as the borrowing capacity, varies according to the type of collateral.

The following types of collateral are eligible to secure Bank credit:

- first residential mortgages (single-family or multifamily) or securities representing a whole interest in such mortgages
- securities issued, insured or guaranteed by the federal government or a federal agency
- Federal Home Loan Bank deposits

The following types of collateral in aggregate may be eligible to secure Bank advances (subject to current collateral guidelines as stated in the Bank's Member Products and Credit Policy):

- second mortgages on single-family properties
- commercial real estate loans
- other real estate-related collateral that has a readily ascertainable market value and in which the Bank can perfect a security interest
- small business loans and small agri-business loans

While borrowers are required to pledge collateral, they typically maintain physical possession of most mortgage loan collateral. The Bank requires that members certify their pledged loan collateral annually, using the procedures outlined in the Bank's Member Products & Credit Policy. In addition, the Bank may require segregation or delivery of mortgage collateral from a member whose financial condition has deteriorated or in situations in which the Bank deems itself insecure.

### D) Community Support Statement

To further the Bank System's mission of promoting affordable and accessible housing finance, the Bank members must submit a "Community Support Statement" to the Federal Housing Finance Agency once every two years. The Community Support Statement takes into account the member's performance under the CRA if the member is subject to the requirements of CRA, and the member's record of lending to first-time homebuyers.

The Bank is eager to work in partnership with you to help fulfill these criteria. The Bank's Member Sales Group is available to assist members in complying with their preparation of statements and other information related to these requirements.

Our Affordable Housing and Economic and Community Development Programs will be of interest to members that want to expand their involvement in providing affordable home finance and community development loans in the areas they serve.

Failure to submit the required "Community Support Statement" could restrict a member's access to the Bank's long-term (for this purpose defined as greater than one year) advance programs, the AHP and other CICA Programs

#### **E) Leaving the Bank**

To withdraw from the Bank System, the member institution must provide at least five years' written notice to the Bank. During the five-year waiting period, the member may rescind its request. Subject to certain requirements, the institution's membership investment will be redeemed after termination of its membership. Once the institution leaves the Bank System, it may not rejoin for five years.

## IV) Contact Information

### A) Applications

To start the application process, contact the Bank's Member Sales Group or visit us on the web:

- **214.441.8619**
- **www.fhlb.com**

For more information regarding the application process or membership requirements, please call the **Member Sales Group** at **214.441.8619**.

### B) Borrowing

Members approved to begin borrowing from the Bank may do so by contacting the Member Services desk on any business day, between the hours of 8:00 a.m. to 3:00 p.m. CST.

- **844.FHL.Bank (844.345.2265)**

Access all of your Bank activity from the convenience of your desktop with **SecureConnect**, the Bank's confidential and secure communication channel.

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